

Office of the Associate Vice
President for Administration

Logistics and
Support Services

*** SURPLUS SALE ***

THE UNIVERSITY OF
ALABAMA
FOUNDED 1831

The University of Alabama is offering for sale by **SEALED BID**, 19 (nineteen) lots consisting of furniture, audio visual equipment, office supplies, vacuums and other items. These items are described on the attached "Quotation Sheet" and may be viewed by appointment only by calling the Property and Inventory Management Office at 348-7501 from 8:30 a.m. to 4:00 p.m. Wednesday, October 29th through Friday, October 31st, and Monday, November 3rd through Tuesday, November 4th. **Bid opening will be Wednesday November 5, 2008 at 10:00 a.m.** at the University of Alabama Property and Inventory Management office, located at the Ancillary Services Building warehouse, 1115 14th Street, Tuscaloosa, Alabama 35401.

This sale shall be made on a **SEALED BID** basis. When submitting a bid, designate the item desired by **SALE NUMBER (PS2009-02), DESCRIPTION** and **AMOUNT BID. ALL BIDS MUST BE SUBMITTED IN A SEALED ENVELOPE.** Mark the outside of the bid envelope "**PUBLIC SALE NO. 2009-02.**" **FACSIMILE (FAX) BIDS CANNOT BE ACCEPTED.**

Each lot shall be sold complete, as a single item only. Therefore, bids must be submitted for the entire offering as described on the attached "Quotation Sheet" and not on a portion thereof. Under no circumstances will a feature which is an integral part of or an attachment to or peripheral component of the system herein described be separated from its host and sold on an individual item basis. Thus, bids for such features, parts, attachments or components alone will not be considered in the bid evaluation process.

Bids will be opened at the Property and Inventory Management Office, The University of Alabama, Ancillary Services Building warehouse, 1115-14th Street, Tuscaloosa, Alabama 35401 at **10:00 a.m. CDT Wednesday, November 5, 2008.** An award will be made within seventy-two (72) hours after the bid opening. No bid may be withdrawn for thirty (30) calendar days following the bid opening.



Ancillary Services Building
Box 870238
Tuscaloosa, Alabama 35487-0238
(205) 348-7820
FAX (205) 348-8717

The successful bidder shall be held responsible for payment and removal of this equipment from University premises within two **(2) calendar days** from date of award notification during normal business hours, Monday through Friday. **THIS ITEM SHALL BE SOLD AS IS, IN ITS PRESENT LOCATION.** The successful bidder shall assume full responsibility, fiscal and otherwise, for making all arrangements, as may be required, for the de-installation, disassembly, packaging, removal, loading and transportation of the merchandise. **FAILURE TO COMPLY WITH THESE REQUIREMENTS MAY RESULT IN REVOCATION OF BID AWARD AND SUBSEQUENT AWARD TO AN ALTERNATE BIDDER. SUCH FAILURE MAY ALSO JEOPARDIZE THE BIDDER'S POSITION ON THE UNIVERSITY'S LIST OF RESPONSIBLE BIDDERS AND THE OPPORTUNITY TO BID ON FUTURE SALE OFFERINGS. NO WARRANTIES WHATSOEVER ARE INFERRED OR IMPLIED.**

PAYMENT FOR THIS ITEM MUST BE MADE IN CASH OR BY GUARANTEED INSTRUMENT OR COMPANY CHECK.

Guaranteed instruments should be made payable to "The University of Alabama." Payment **MUST** be made at the University Property and Inventory Management Office prior to removal of the equipment from University premises.

Record all bids on the attached "Quotation Sheet" in the space provided for the "Amount Bid." Indicate the company name (if applicable), signature, printed name, address and telephone number(s), as they should appear on the bill of sale. Sealed bids must be submitted before **10:00 a.m. CDT Wednesday November 5, 2008**, at which time they will be publicly opened and read aloud. Bidders should feel free to attend the bid opening if they so desire. **THE UNIVERSITY OF ALABAMA RESERVES THE RIGHT TO ACCEPT OR REJECT ANY OR ALL BIDS.**

Submit bids to: Property and Inventory Management Office
The University of Alabama
Room 246 Ancillary Services Building
1115 14th Street
Box 870238
Tuscaloosa, Alabama 35487-0238

IMPORTANT:

1. **READ THE PRECEEDING TERMS AND CONDITIONS VERY CAREFULLY.**
2. **SIGN THE BID RESPONSE AS REQUESTED ABOVE.**
3. **MARK THE OUTSIDE OF THE BID ENVELOPE "PUBLIC SALE PS2009-02".**
4. **BID OPENING IS WEDNESDAY NOVEMBER 5, 2008 AT 10:00 AM.**
5. **PLEASE MARK YOUR BID IN THE "AMOUNT BID" COLUMN ON THE QUOTATION SHEET.**

Q U O T A T I O N S H E E T

**NOTE:
THE FOLLOWING INFORMATION WILL BE USED TO PREPARE
THE BILL OF SALE**

COMPANY _____

SIGNATURE _____

PRINTED NAME _____

ADDRESS _____

CITY, STATE, ZIP _____

TELEPHONE: WORK _____

HOME _____

E-MAIL ADDRESS _____

QUOTATION SHEET
ALL QUANTITIES ARE ESTIMATED

<u>LOT #</u>	<u>DESCRIPTION</u>	<u>MINIMUM BID</u>	<u>AMOUNT BID</u>
1	One (1) glass display case 72"x22"x40"	No Minimum	_____
2	12 wooden computer desks and a pallet of wooden head/foot boards	No Minimum	_____
3	Approximately 75 chairs	No Minimum	_____
4	AV equipment including three (3) TV's, four (4) overhead projectors, five (5) DVD/VCR's, box of radio's UA#231054, UA#233557, UA#230647, UA#230341	No Minimum	_____
5	Blue couch, four (4) black chairs, two (2) blue chairs, two (2) orange chairs two drawer wood file cabinet, two (2) tables and a painting	No Minimum	_____
6	Thirty-two (32) computer desks	No Minimum	_____
7	Two (2) burgundy couches, three (3) blue cushion chairs, one (1) wooden table	No Minimum	_____
8	Four (4) orange striped chairs, two (2) couches, one (1) padded table, and a painting	No Minimum	_____
9	Subsite pipeline detector, two (2) weed eaters, three (3) blowers, and a limb cutter	No Minimum	_____
10	Thirty-five (35) wooden student desks, fifty-four (54) wooden chairs	No Minimum	_____
11	Two (2) conference tables and five (5) bookshelves, two (2) podiums, and a wooden desk	No Minimum	_____
12	Eighteen (18) wooden lockers, wooden corner unit	\$100.00	_____

QUOTATION SHEET
ALL QUANTITIES ARE ESTIMATED

<u>LOT #</u>	<u>DESCRIPTION</u>	<u>MINIMUM BID</u>	<u>AMOUNT BID</u>
13	Three (3) vacuums, a charger, a heater, and a small wet-dry vac.	No Minimum	_____
14	Six (6) round tables, eight (8) chairs, six (6) wooden tables and a wooden computer desk with hutch	No Minimum	_____
15	Fifteen (15) fence posts-metal	\$30.00	_____
16	Office supplies including typewriters, calculators, manila folders, hanging file folders, etc.	No Minimum	_____
17	One (1) 1998 Ford Ranger pickup UA#226997 VIN#1FTYR10U6WUB10845 State Tag# S8016A	\$1,000.00	_____
18	One (1) 2002 Buick Century 4 door UA#233498 VIN#2G4WS52J521137655 State Tag# S1523B	\$3,700.00	_____
19	One (1) 1994 Honda Civic VIN#1HGEG8642RL047134 State Tag# S5923A	No Minimum	_____